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AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK

MEETING OF THE BOARD

Date: Tuesday, November 9, 2021
Time: 6:00 pm
Location: remote video conference

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Alberto Villaman, Shameeka Gonzalez, Ricardo Cosme Ruiz

   CEO: Derick Spaulding
   Principal AECI I: Colin Healy
   Principal AECI II: Dr. Charles Gallo
   BoostEd: Joshua Moreau
   Counsel: Flora Edwards, Esq.

2. Approval of Minutes of October 12, 2021

   Moved by Paul Comrie and seconded by Irma Zardoya to approve the Minutes of October 12, 2021. Approved unanimously

3. Principal•s Report - AECI I

   a. There are 466 students enrolled which includes 119 Freshmen. Attendance is 89.7%.

   b. Academic Initiatives. The following academic policies were initiated to support the goal of increasing pass rates and the timeliness of students submitting work:

      i. The end of the 1st Quarter was Friday, November 5th. It is anticipated that pass rates will be similar to pre-pandemic periods.

      ii. Preparations are under way for midterm examination scheduled for the end of January. The midterm examinations will mirror the Regents exams.

      iii. Progress reports will be issued to provide students with a reminder of the final deadline for submission of work before the progress report deadline.

   c. School Activities

      i. Pep Rally

To kick off the sports season, during lunch periods students attended a celebration in the gym. All of the AECI student athletes were introduced to the school, a drumline composed of teachers and students was present, and athletes performed trick plays and shots.

ii. Spanish Heritage Month

Spanish Heritage Month concluded with a food festival in the gym during lunch periods. Students and staff brought in traditional food to accompany the music and decorations. Tickets were sold to the event. Approximately $500 were raised for the end of year senior scholarships.

iii Spirit Week

The theme for each day was designed to support school pride. Days included Superhero Day, Color Wars, and Pajama Day.

iv. Homecoming Dance was held on Friday evening in the school gym. Over 125 students attended. Event was chaperoned by four teachers and the entire deans office and security staff.

v. Upcoming Thanksgiving Celebration

On November 19th, which is the last day before Thanksgiving break, students will participate in a special Thanksgiving celebration in the cafeteria, with extra food and desserts.

vi. Student Council elections will take place next week with our first ever student debate during Town Halls . .

4. Principal•s Report AECI 2

a. Enrollment - 325 students are currently enrolled.

b. Attendance is 87%. Follow-up calls for student absences are done every day by 10:00 am. In addition, activities designed to promote attendance were identified.

c. The School continues to receive applications for the April 2022 lottery through Schola. The school participated in a spebigh school fair at the ICAHN Academy. Over 125 applications were distributed in four hours. Two Open House events were held at the campus for potential students on October 14 from 5:00 to 7:00 pm and on October 23 from 10:00 am to 2:00 pm. Both events had positive outcomes and parents

back order.

g. Grants & Funding

i. The school was awarded a Hyde and Watson Grant for $13,700 to provide funding for the purchase of new science lab furniture and equipment for student use.

ii. The school received an ECF Grant for $4,498.75 which will be utilized to purchase more student chrome books and hotspots for students to sign out and use at home.

5. Academic Affairs Committee

The Academic Committee met on October 25, 2021to review the work of prior meetings .

The need for an after action assessment process was discussed. A joint meeting to begin a conversation with teachers from both schools is planned.

Given the probability of a moratorium on the state wide examinations, a focus is required on the development of uniform assessment tools which accurately reflects student progress.

The resources needed to promote success in post-secondary education was discussed.

Use of ARP-ESSER Funding to maximize effectiveness was discussed,

6. Finance Committee

The Committee met on November 8, 2021. The budget modification process was discussed. The bonding process for the new facility was reviewed. The budget is on target in comparison with the projections.

7. Old Business:

Resumes for a Human Resources Director were reviewed. A protocol for review of resumes and interviews has been developed.

8. New Business: AECI II

a. New Hires

Moved by Shameeka Gonzalez and seconded by Alberto Villaman to hire:

Ricardo Longo Minervino	Computer Science Teacher
Nichol Crooks	Science/Living Environment

Approved Unanimously

9. Executive Session

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 7:04 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Paul Comrie seconded by Shameeka Gonzalez at 7:41 pm to return to the record. Approved unanimously

10. Adjournment

Moved by Alberto Villaman seconded by Paul Comrie at 7:50pm to adjourn, Approved unanimously.

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AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK

MEETING OF THE BOARD

Date: Tuesday, February 8, 2022
Time: 6:00 pm
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Shameeka Gonzalez, Ricardo Cosme Ruiz, Alberto Villaman, Paul Comrie

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Derick Spaulding (Acting)
Counsel:	Flora Edwards, Esq.
Guest:	AECI I PTO President Gregory Kimble
	Santi Taveras

2. Approval of Minutes of January 11, 2022 as corrected

Moved by Alberto Villaman and seconded by Shameeka Gonzalez to approve the Minutes of January 11, 2022 as corrected. Approved unanimously

3. Principal•s Report - AECI I

a. There are 464 students enrolled which includes 119 Freshmen. Attendance is at 86%.

b. COVID Update

iv. Saturday Academy classes are scheduled to begin the week of February 22nd and mandatory x periods have been increased.

d. School Activities

4. Principal•s Report AECI 2

a. Enrollment - 310 students are currently enrolled with approximately 300 students on the wait

d. Facilities

I. The quality of cleaning services was discussed

ii. Space requirements for the coming are a priority.

e. School Events

I. On January 13 the school held a family college night for juniors and

Approved unanimously

b. AECI I Contract Revision

WHEREAS on December 14, 2021, the Board authorized a contract with Taurino for renovation to St Peter•s and St, Paul in an amount not to exceed $155,356.00; and,

Moved by Alberto Villaman seconded by Irma Zardoya approved unanimously.

4. Principal•s Report - AECI I

a. There are 460 students enrolled which includes 118 Freshmen. Attendance is 88.5%

b. COVID Update

Over the past 14 days there have been two reported COVID cases. In accordance with NYC guidance, masks are now optional at AECI and teachers may arrange desks in quads.

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c. Academics

i. Evaluation of a curriculum for ELA which has been tested and led to over 90% Regents pass rate and over 95% SUPA pass rate. A timeline for implementation to insure proper coordination. A plan is being developed to assess outcomes of the coaching process on a weekly, monthly, and yearly basis.

ii. Action plans are being developed by grade team leaders who are tasked with overseeing the Mock Regents process. Over the past few months, Kid T0.0045 T

vii. The second round of formal observations are in progress .

d. School Activities

i. Spirit Week: Themed Days will culminate in a school dance on Friday March 18th.

ii. A trip to Dave and Busters for honor students is scheduled for the week of March 14, 2022.

iii. A Junior class trip to the Center of Architecture is being planned for later in March.

iv, Senior Trips include Ice Skating scheduled for the week of March 8, 2022.

v. Parent Teachers Conferences are scheduled for March 15th

vi. A dinner was held for the valedictorian and the salutatorian at which parents and friends were invited.

5. Principal•s Report AECI 2

a. Enrollment - 307 students are currently enrolled with approximately 300 students on the wait list. Attendance is 85.7%. An attendance meeting is scheduled every other week to identify students that are chronically absent. The team reviews the data and provides feedback on what next steps to implement for each student being discussed

b. COVID Update

No covid cases have been reported during the last month. In accordance with NYC guidance, masks are not required but students are encouraged to wear masks. Teachers may now arrange classroom furniture in small groups, aligned to the activity/lesson

c. Academics

i. Virtual PSAT/SAT prep classes are scheduled for March 12th and 19th in anticipation of administration of the PSAT/SAT for 10th and 11th grade students on March 23rd

ii.. The administrative team meets weekly and addresses events coming up. This week topics included the upcoming Parent /Teacher Conferences, the administration of the PSAT/SAT.

d. Professional Development

i. The February 28th professional development program focussed on dealing with students in crisis, using the Cornell University Therapeutic Crisis Intervention model which included on pain-based behaviors and how to

identify student triggers and strategies on how to approach and support students in crisis.

ii. The Social Emotional Team Meeting occurs every Friday and focuses on identifying students that may be at risk or possibly experiencing trauma. The meeting is facilitated by the counselors and the student support staff member. The group discusses the student, the behaviors and review strategies on how to best support each student

c. The targeted use for the additional funding allocated to both schools was discussed.

d. Revision of the key design elements along with other aspects of the charter and the evaluation rubrics were reviewed with a view to a possible revision of the Charter prior to renewal.

7. Finance Committee

a. A meeting of the committee is scheduled for the week of March 14, 2022. Financial reports were distributed to committee members.

b. An initial draft of the 2022-23 budget has been prepared and will be reviewed with the CEO and the Principals prior to submission to the Finance Committee and the board for approval.

c. The availability of a new federal grant was discussed.

8. Facilities Committee

a. Additional space is being explored for AECI 2 for the coming academic year.

9. Personnel Committee

The Committee met on Thursday, March 3, 2022 and discussed the transition of the new principal and the progress on the search for the HR Director.

10. New Business

a. AECI I Contract Revision

WHEREAS on February 8, 2022, the Board authorized a contract with Taurino Construction Management for renovation to St Peter•s and St, Paul in an amount not to exceed $

in an amount not to exceed $16,683.33.

Moved by Irma Zardoya seconded by Paul Comrie. Approved unanimously.

12. Executive Session

Moved by Irma Zardoya seconded by Paul Comrie at 7:38 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 8:07pm to return to the record. Approved unanimously

13. Adjournment

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 8:15pm to adjourn, Approved unanimously.

AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK

SPECIAL MEETING OF THE BOARD

Date: Tuesday, March 29, 2022
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Shameeka Gonzalez, Irma Zardoya, Alberto Villaman, Paul Comrie

   CEO: Derick Spaulding
   Counsel: Flora Edwards, Esq

2. Moved at 6:08 pm to go into Executive Session to discuss real estate and personnel. Moved by Alberto Villaman and seconded by Shameeka Gonzalez. Approved Unanimously

   Moved at 7:06 to return to the record by Alberto Villaman and seconded by Shameeka Gonzalez to return to the record, Approved Unanimously.

3. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to authorize the chair to enter into a contract with Partners for Architecture, subject to approval of counsel, to provide architectural services for the renovation of property for a potential annex for AECI II at a cost not to exceed $45,000.00. Approved unanimously.

4. Moved by Shameeka Gonzalez and seconded by Alberto Villaman to authorize the chair to enter into a contract with Taurino Construction Management for the renovation of the AECI 2 annex, subject to approval of counsel, at a cost not to exceed $1,200,000. Approved unanimously.

5. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to adjourn at 7:35 pm.

AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK

MEETING OF THE BOARD

Date: Tuesday, April 12, 2022
Time: 6:00 pm
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Shameeka Gonzalez, Alberto Villaman

CEO:

3. CEO Report

a. Woinink the events which impact

b. Preparations are under way for each end of April.

c. The impact of of colleg was discused

d. The impact of the HR consultant on7the managfor an to insure that we The 45 7t step to support proper HR investigations when required.

e. Planning has started for summer school and the 2022-23 calendars including staffing/program needs.

f. A Network Advertisement program is being developed and was piloted in the catchment areas of both schools in both English and Spanish with the goal of increasing the ESL population..

4.. Principal•s Report - AECI I

a. There are 456 students enrolled which includes 118 Freshmen. Attendance is 88.8% Ms. Rivera is in the process of creating Power Point and Excel presentations with relevant data for the biweekly attendance meetings in order to focus on the patterns of attendance by grade and by students.

b. COVID Update

Over the past 30 days there have been two reported COVID cases.

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c. Academics

i. ELA Curriculum Coach:

The new curriculum coach teacher has been working with the ELA Department on how to norm and score our mock Regents exams and has been coordinating the Regents prep plan with teachers and will help administration with ensuring it is implemented correctly. Evaluation of a curriculum for ELA which has been tested and led to over 90% Regents pass rate and over 95% SUPA pass rate. A time line for implementation to insure proper coordination is being developed as well as a plan to assess outcomes of the coaching process on a weekly, monthly, and yearly basis.

ii. The first Mock Regents week was held this past month. The purpose of the exercise is to simulate actual Regents conditions; students took full-length exams that counted for their grades. The data that teachers received was invaluable but the impact on students was most important as none of them have taken Regents before. The conditions and culture of the week provided an opportunity for student to understand the importance of class work and preparation to the outcome of the actual Regents,

d. School Activities

i. Syracuse University Trip: 45 juniors enrolled in our dual-credit Syracuse University program will be taking an overnight trip to Syracuse University and Ithaca University on May 16th-17th. The goal of the trip is for students to actually visit the campus and make a real connection with the institution in whih they are currently enrolled. On April 12, 2022 a mandatory meeting for parents in advance of the trip was held to explain expectations

ii. Career Day: On May 18th AECI will host Career Day in the gymnasium which will feature twenty professionals from a robust selection of careers. Students will have preparatory lessons in Advisory.

iii. Decision Day: On May 27th, AECI will hold its annual Decision Day at

The expectation is that students will be familiar with the test format and develop the necessary skills to sit for the exam in June. In terms of Credit Accumulation. 76 of the 94 Juniors have at least 25.5 credits and are on track for graduation for a Regents• Diploma.

d. PSAT/SAT- First administration of the PSAT/SAT for our 10th and 11th graders. On March 23rd, our students had an opportunity to take the College Board practice SAT and the SAT. Resulted are expected within the next few weeks. Mr. Mastrocola scheduled all of the students for the PSAT/SAT test. He was able to take into consideration the needs of ENL and SWD students and program them accordingly. He took responsibility for ordering test materials, covering walls, packaging the tests and materials and all other areas around the implementation of the test

e. Credit Recovery Program - March 29th marked the beginning of the credit recovery program for students who did not pass the first two Quarters using a new credit recovery system - Edmentum Platform. In preparation for the implementation of the system, Ms. Guzman met with the Edmentum representative., gathered student grade information for the first two quarters, met with the counselors, created the classes, assigned the teachers and the students to the classes and along with the Edmentum representative, she also did the training with the staff on how to use the Edmentum platform. Students have until June 3rd to complete their assigned tasks.

f. Our Student Support team implemented the Yondr Pouch system where students receive a pouch to store their cell phone. The pouch is sealed with a magnet and students carry the pouch with their phone throughout the day. At the end of the day, staff opens the pouch, and the students have access to their cell phones. The rollout of the pouches has been relatively successful with just a few students testing the pouch and the no cell use policy.

g. Weekly emails are disseminated to staff, students and parents which provide information regarding events at the school and reinforce our reinforce our shared commitment to the academic success of our students.

h. Computer Studies b- Curriculum development meetings are on-going with the three computer teachers to develop a series of computer courses

i. School Events

i. Jazz Museum in Harlem- On March 30th, a group of twenty 9th grade students traveled by to the Harlem Jazz Museum. The students had a wonderful learning experience and some delicious soul food.

AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK

MEETING OF THE BOARD

Date: Tuesday, May 11, 2022
Time: 6:00 pm

4. Principal•s Report - AECI I

a. There are 455 students enrolled which includes 168 Freshmen. Attendance for the year is 88.5%. And 87.4% for April. We have 781 applications for 125 seats for the coming 2022-23 year.

b. Conflict prevention and resolution are continuing topics,

c. The projected graduation is 96%.

d The dashboard was reviewed in terms of students performance..

e. COVID Update

Over the past 30 days 6 staff members and 6 students have tested positive for COVID

. f. Academics

I. One of AECI I teachers has been accepted to an emerging school administrator program. Discussion continue regarding her role as a potential summer school AP/Director which would provide a good opportunity for her to get experience in a new role while under the supervision of the Principal.

ii. A hiring committee comprised of grade team leaders has been established. The committee will be charged with evaluations of potential candidates for teaching positions

iii. The Our Regents Prep program has begun in the algebra classes and will begin next week in the other classes. An additional algebra teacher is available to work with students this year and our part time teacher has increased her hours to support the students.

iv. The beginning of Regents Prep has been timed summer school notifications to increase that sense of urgency. Fourteen teachers have applied for summer school, That and an increase in funds to support summer school will provide for more targeted interventions to ensure students are successful in the class and on the Regents.

g. School Activities

I. University Prep Day

To support the family of University Prep student Angellyh Yambo, who was killed in a violent incident, the school held University Prep Day on April 27,

2022. Students and staff were allowed to wear jeans in exchange for a $5 donation and all were encouraged to wear University Prep colors of all green. Administration coordinated with UP to make sure the money went directly to the family. AECI raised $638 for the Yambo family,

ii. Teacher Appreciation Week

The first week in May is Teacher Appreciation Week. Among the activities this week were:

a. collection of positive comments from students and from teachers about their colleagues. Which were then and personalized display for each teacher that featured all the comments was created.

b. Student Council members and Student Athletes went from room to room delivering coffee and candy baskets to each teacher.

iii. Senior Trip to the Movies

18 seniors went to see Doctor Strange

iv. Spring Pep Rally

Students participated in a pep rally in the AECI gym to support the Spring Student Athletes. Students did trick shots, danced, and participated in a drum line. AECI has 125 spring student athletes.

v. Preparation for College Visits and Career Day are in progress.

5. Principal•s Report AECI 2

a. Enrollment - 314 students are currently enrolled. The lottery was held with 693 applications with 125 seats.

b. Attendance is 84.73% for April, 2022.

c. COVID Update

One student has tested positive for COVID.

d. Academics

I. Fordham Prep

Students are invited every Tuesday after school to listen to Fordham 0 10

ii.. STEM Program

Fordham University STEM Program is a three-part series on Saturdays, where students do hands on projects using math and physics. This week they built a catapult and competed in small groups to see which group•s catapult launched an object the furthest.

iii. Advanced Placement Exam

The College Board•s AP Stats exam was administered to a small group of students on Thursday, April 5, 2022.

d. School Events

I. Teacher Appreciation Day

The staff was treated to lunch an given a small gift in appreciation of their work. Each teacher also received a handwritten thank you card form the Principal

ii. College Trip- Students in the 10th and 11th grade went on the school•s second overnight College Trip to SUNY Cortland, Morrisville, Hardwick College. Students returning from the college trips have returned with new enthusiasm about college and now have an idea what is like to be at a suburban setting for college

iii. Sports

Both the girls softball team and the Boys Baseball teams have started their seasons.

iv. Nutrition Education Series- our parent coordinator arranged for a certified staff member from choosemyplate.gov to do an 8-part series on nutrition

v. Weekly lobby displays featuring student achievements was shared with the Board.

vi. The Book club which started last month has been a success. Over 30 students have joined the club and read the book Spades, which deals with many current topics on race, LGTBQ and discrimination.

e. Professional Development

I. Our aspiring principal has taken the New York State Certification Exam and will be completing his course work later this month. We expect him to start the 2022-2023 school year as our Assistant Principal.

ii. Our attendance coordinator continues to build her excel and power point skills. Analyzing and preparing presentations to identify student attendance patterns to develop individual student plans for incentivizing and encouraging

students to attend school daily.

of the school mission and whereas Best Buy is the lowest of three bidders able to deliver the equipment and furnishings in time for school to begin in September 2022,

BE IT HEREBY RESOLVED that the chair be and here is authorized to enter in a contract with Best Buy to furnish computer and furnishings for three

Moved by Irma Zardoya seconded by Alberto Villaman at 8:56pm to return to the record. Approved unanimously

12. Adjournment

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