



The New York State Seal of Biliteracy (NYSSB) Guidance Toolkit

Module #6: Celebrating the NYSSB



Module Objectives

Participants will be able to:

- x Know how to fill out and submit the Seal Request Form;
- x Brainstorm how, when, and where the NYSSB candidates will be celebrated at their school; and
- x Identify the resources, tasks, and staff necessary for this celebration.

Module #6: Celebrating the Seal

- x Submitting the Seal Request Form (template & online form)
- x Planning to celebrate the NYSSB
 - o Honoring NYSSB candidates
 - f Student award letter/invitation to ceremony
 - f School website, local newspaper article
 - f Displays in school
 - f School announcements
 - f Promotion in World Language, ENL and ELA classes
 - o Ceremony location, roles, materials, and awards
 - f Sample presentation
 - f Sample program
 - f Sample certificate
 - o Reporting of NYSSB Recognition on official school documents
 - x Final tasks and future planning
 - x Questions?



The New York State Seal of Biliteracy (NYSSB) Guidance Toolkit Module #6: Celebrating the NYSSB



x Next meeting: _____

- x Before the next Module meeting, please do the following:
 - o Bring a draft of your certificate
 - o Identify the staff member who puts the notation on the transcript and graduation program
 - o Identify the staff member responsible for reporting graduation measures, including the Seal, to the State over the summer
 - o Identify when and where you will celebrate NYSSB candidates.

For more information on the NYSSB, please contact Candace Black at candace.black@nysed.gov or via phone at (518) 473-505. New York City Department of Education schools should contact the Division of Multilingual Learners at dm1@schools.nyc.gov

[The OBEWL New York State Seal of Biliteracy website](#)

[Regional Bilingual Education Resource Network \(RBERNs\):](#)

- o [NYS Language RBERN \(Statewide\)](#)
- o [Capital District RBERN at Questar III BOCES](#)
- o [Hudson Valley RBERN at SW BOCES](#)