



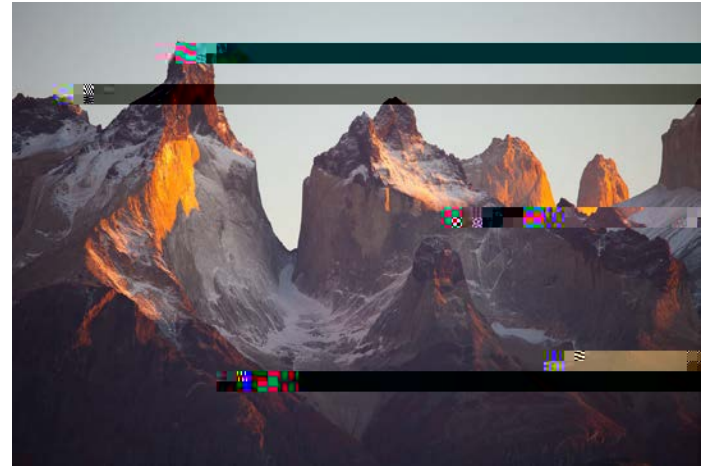
Module 6: Planning to Celebrate the NYSSB



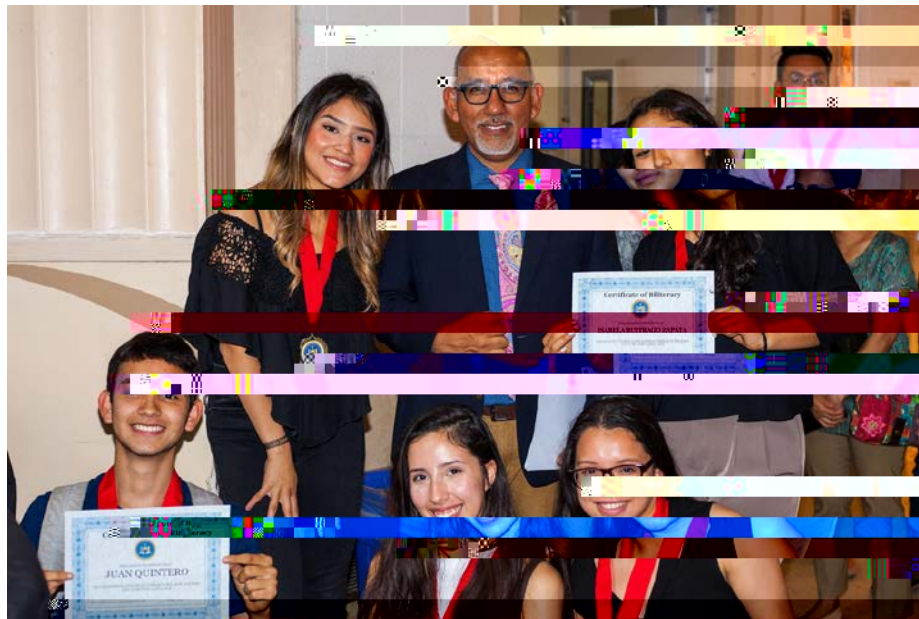
Elisa Alvarez, Associate Commissioner
Office of Bilingual Education and World Languages
89 Washington Avenue, EB505W
Albany, NY 12234
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- Know how to fill out and submit the Seal Request Form;
 - Brainstorm how, when, and where the New York State Seal of Biliteracy (NYSSB) candidates will be celebrated at their school; and
 - Identify the resources, tasks, and staff necessary for this celebration.



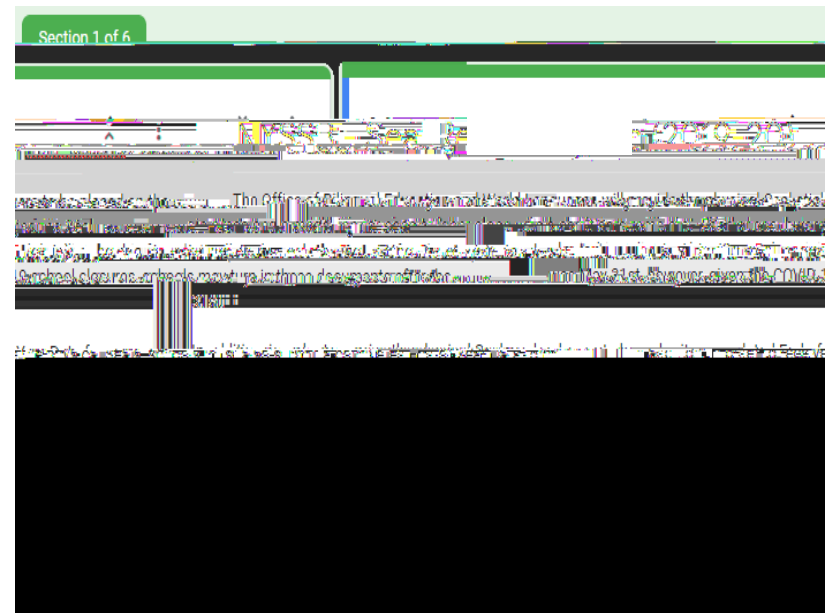
How and when are you planning to celebrate the NYSSB in your school?





THE SEAL REQUEST FORM

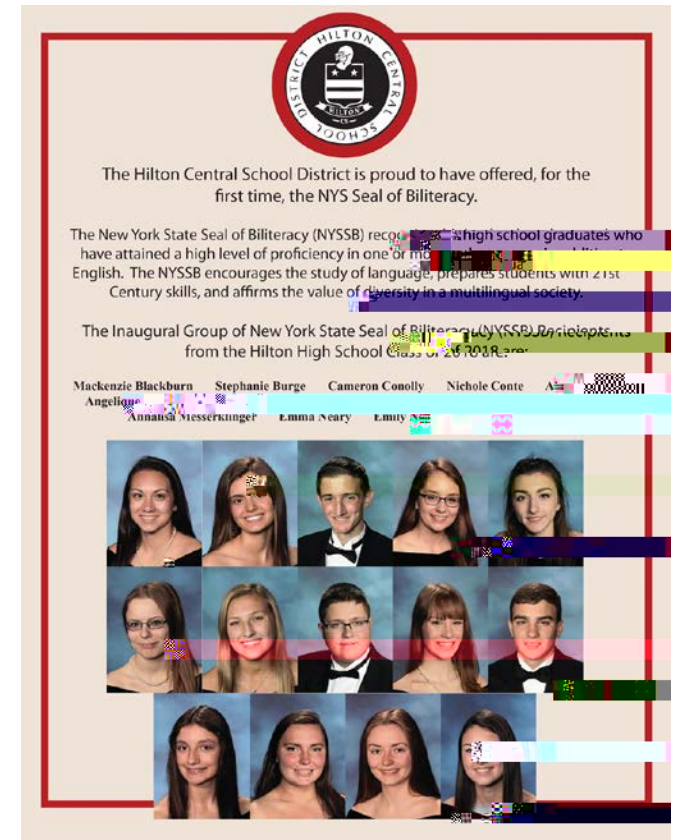
- The [Seal Request Form](http://www.nysed.gov/bilingual-ed/nyssb-seal-request-form) is an online form in



<http://www.nysed.gov/bilingual-ed/nyssb-seal-request-form>



- Notification to parents
- School website
- Local newspaper article
- Bulletin board or school display
- School announcements
- Promotion in classes
- Notification to Board of Education
- Social Media

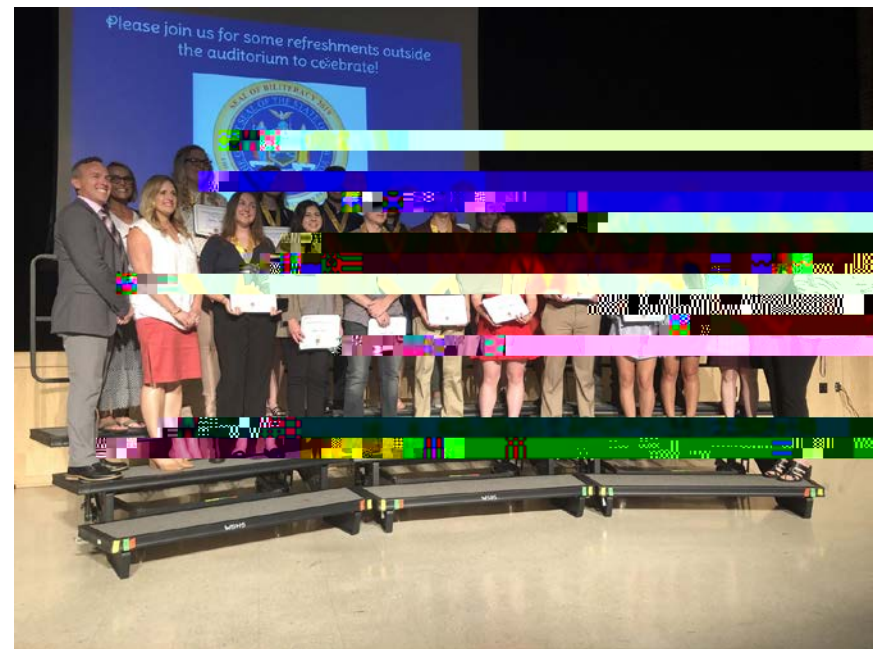


[Photo courtesy of Hilton CSD](#)



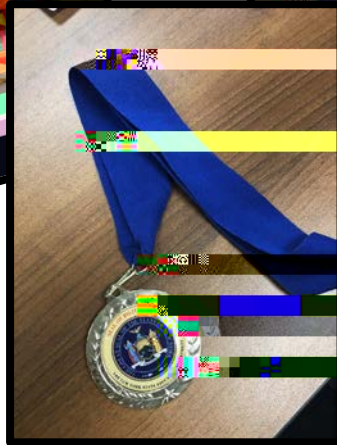
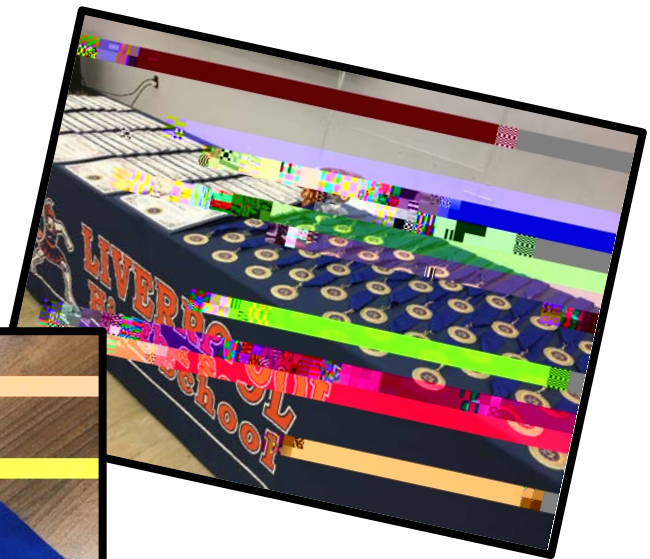
NYSED will provide:

- A Seal sticker to affix to each candidate's diploma;
- A medallion for each candidate;
- Templates for schools to use to recognize students who earn the NYSSB and those who earn it in more than one world language in addition to English; and
- The digital NYSSB image of the current for schools to use in their publications/websites.



[Photo courtesy of Webster Central Schools](#)



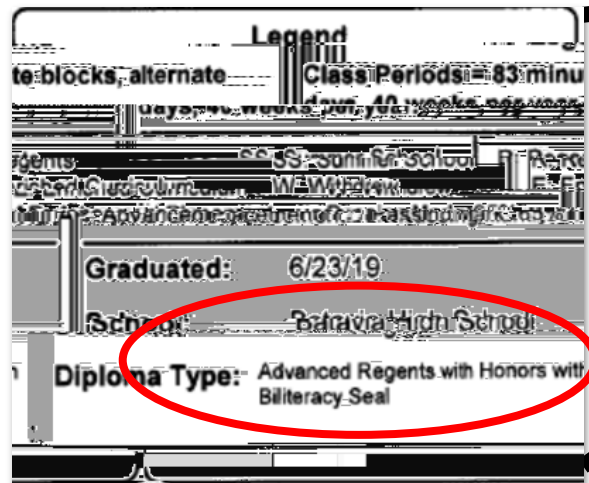
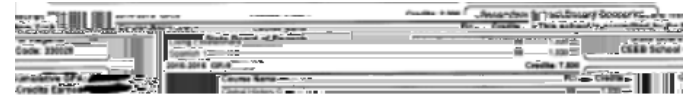


[Photos courtesy of Liverpool High School](#)

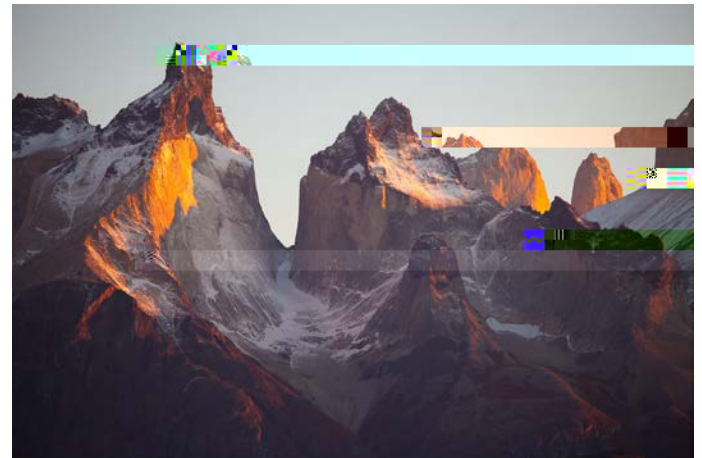


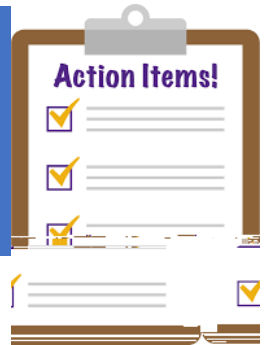
NOTATION ON OFFICIAL SCHOOL DOCUMENTS

- Notation on graduation program
- Notation on transcript - Code: 8312
- SIRS Reporting - Accountability Measures for College, Career & Civic Readiness

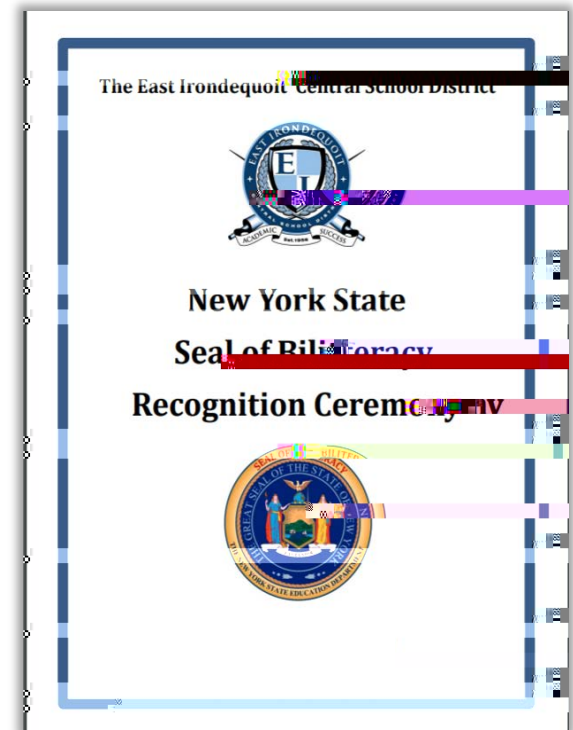


- ✓ Know how to fill out and submit the Seal Request Form;
- ✓ Brainstorm how, when and where the NYSSB candidates will be celebrated; and
- ✓ Identify the resources, tasks and staff necessary for this celebration.





- Bring a draft of your certificate;
- Identify staff member who puts the notation on the graduation program;
- Identify staff member responsible for entering NYSSB code (8312) in data management system; and
- Identify when and where you will celebrate NYSSB candidates.



Please share any additional questions you may have.

Further questions can be emailed to candace.black@nysed.gov or your local RBERN representative.



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